Information sheet for registering as a doctoral candidate in Faculty 09 at Johannes Gutenberg University Mainz

Please note the following points, both to ensure that the formal doctoral degree assessment procedure at Faculty 09 proceeds as smoothly as possible, as well as to prevent any recurring scheduling problems.

Prior to starting your doctoral studies

- You **must** register via JGUin1 https://jguinone.uni-mainz.de/ before starting your doctoral thesis.

  Registration is a requirement for admission/acceptance for doctoral studies.

Information for international applicants

- If the certificates required for registration are not from a German university or German university of applied sciences, they must first be reviewed at the International Office. If a recognition letter is issued after the certificates have been reviewed, it must be uploaded to JGUin1.
- Proof of German or English language skills must be submitted in accordance with the rules of Johannes Gutenberg University's enrollment regulations as they are relevant and apply. A certificate from the supervisor, if applicable, is sufficient.

After receiving the acceptance letter

- In accordance with § 34 para. 5 of the University Act (*Hochschulgesetz,* HochSchG) of Rhineland-Palatinate dated September 23, 2020, the supervisor and doctoral candidate **must conclude an advising agreement in writing within 3 months** of acceptance (in accordance with § 10 (1) of the Doctoral Degree Regulations for Awarding the Title of Dr. rer. nat. dated October 18, 2021 as amended on August 17, 2022).

  - All doctoral candidates can find the appropriate form on the website under "Forms."
  - The completed and signed supervision agreement must be submitted in original form to the Dean's Office no later than three months after admission and will be filed in the examination record.
  - Admission to the doctoral program cannot be granted without the submission of a supervision agreement, and admission as a doctoral candidate will be revoked if the deadline is not met.